

# Kinnaird House Booking Form

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## TERMS & CONDITIONS OF HIRE – weekly or longer

**Payment:** Payment is requested by cheque or bank transfer.

**All Bookings:** A non-refundable booking deposit cheque of £500 (£1000 for Christmas or New Year) is payable at the time of booking per week. The full rental is then payable 8 weeks prior to your date of arrival. If booking date is less than 8 weeks from rental date, full amount is payable on booking. If the balance is not paid by the due date we will presume that you wish to cancel the booking and will re-market the property for rental. Payment must be made by the person responsible for the booking – multiple cheques from persons within the party are not permitted.

**A Good Housekeeping deposit** of £500 is payable with the final balance on all bookings. This will be cashed two weeks prior to arrival and will be refunded, less electricity/heating cost and any damages, extra cleaning costs etc, within 7 days of departure by first class post. If estimates for damage are necessary this may take longer.

**Rental Period:** The rental period is from 5pm on the day of arrival to 10.00am on the day of departure unless other arrangements have been agreed with the proprietors. Latest check-in on arrival day is 10.00pm. Late check-out may be permitted if we can arrange housekeeping.

**Insurance** The owners insure their own property against fire and theft and will in no circumstances be held liable for any loss or damage to holidaymakers' property. Holidaymakers are advised to take out their own Holiday Insurance covering loss of baggage, personal effects and cancellation.

**Cancellation Policy:** Should you wish to cancel your booking please advise us in writing. Bookings cancelled longer than 8 weeks prior to arrival will forfeit the non-refundable deposit paid on booking. For cancellations made within 8 weeks or less of arrival - we will make every effort to re-let the property and should we succeed in doing so then we will refund the rental cost paid less any costs associated with re-letting the property e.g. agents fees or commissions etc.

**You are advised to take out cancellation insurance.**

If we, the accommodation providers are prevented, because of circumstances outside our control, from putting the accommodation at the disposal of the hirer on the starting date, the full payment shall be refunded to the hirer who shall have no further claim against us.

**Linen** All bed linen is provided. Bath towels, Tea towels, bath mats and hand towels are provided.

**Electricity & Heating** Electricity and Oil are payable by the hirer as used by way of meter readings at current rates.

**Extra Guests** The number of persons occupying or visiting the property must not, at any time, exceed that completed on the booking form, unless prior arrangements has been made with the proprietors. If you arrive with additional party members you will not be allowed entry and no refund will be given. If you are found to be accommodating additional persons during the let you will be requested to vacate the property and no refund will be given.

**Children** No children under the age of 12. Older children must not be left unsupervised.

**Venue** Kinnaird House is not a venue for a party. We do not allow all male or all female parties unless previously agreed with the owners. Kinnaird House is for hire by persons over the age of 25.

**Your Responsibilities** The hirer is responsible for the condition of the property and its entire contents during the hire period, fair wear and tear accepted. The hirer will in the first instance report any damage or breakages to the owners. The hirer agrees to leave the property and contents in a clean and tidy condition, as found. If there are any necessary excessive cleaning costs or damage to the property after departure the costs will be deducted from the housekeeping deposit. If damage exceeds £500 the additional costs will be invoiced to the hirer. For the benefit of the next guests staying in the house, please advise us of any breakage or damage that occurs during your stay when it happens.

**Pets** Unfortunately we do not allow pets, either in the property or to be left in cars in the parking area.

**Smoking** Smoking is not permitted in the property. You may smoke outside the property, but we would ask that you dispose of any litter responsibly. Failure to observe these conditions will result in the hirer forfeiting the full housekeeping deposit and may be invoiced additional costs.

**Parking** A parking area is provided. Parking on this ground is at owner's risk and the proprietors accept no liability of damage to, loss of or theft from vehicles.

We reserve the right to gain entry to the property at any time and to terminate occupancy without notice or refund in the case of breach of these terms and conditions.